



Mail: PO BOX 1005 Felton, CA 95018

Elected Officers (start January 1, 2016)	2016	Attendance
Chair	John Latimer	X
Chair elect	Susie Geiss	X
Vice-Chair	Austin Lin	
Secretary	Michael Sarhadi	X
Treasurer	Don Mintz / David Pickett	
Membership	Stephen Choy	X
Marketing	Marieann Shovlin	
Social Media Liaison	Roxanna Rohde	
Publicity – e-Newsletter	David Wibbelsmann	
Programs	Sunil Pandey	X
Arrangements	Glenn Hansen	
Voice of Customer	Satinder Bains	X
Education Chair	< Marieann Shovlin >	
Education Coordinator	Soly Paterson	X
Chief Proctor	Avinash Gadre	X
Recertification	Michele Harms	X
Advancement	Navin Dedhia	X
SSQA (Software)	Doug Hoffman	
Statistics & Reliability Discussion Group	John Flaig	
Biomedical Division Liaison	Open	
Job Board	Patty Roman	X
Past Chair/Nomination	Don Mintz	
Audit	Navin Dedhia	X
Scholarship & Awards	John Flaig	
Internet Liaison	Kurt Schumacher	
Historian	Open	
Regional Director	Barrie Simpson, San Francisco	
Chris Arboleda	ASQ Intern	X

Meeting called to order at 6:00 PM by John Latimer with a quorum of officers present: John Latimar, Susie Geiss, and Michael Sarhadi

Agenda for Leadership Meeting	06-June-16
6:00-6:15	Minutes Review
6:15-6:30	Openings
6:30-6:45	Financials/Audit
6:45-7:00	Calendar Updates
	Programs (Sunil)
	Meet Up (Roxana)
	Education Programs (Marieann)
	Leadership Training (Don)
7:00-7:15	Committee Reports
7:15-8:00	New Business

Summary of Motions Approved

	Text of the motion	1 st	2 nd	Approval
1	Approve the minutes for last month	N/A	N/A	Mike to Send the minutes from last month by email on 6/2/16
2	To adjourn	Navin	Sunil	all
3	Propose to accept to sponsor the group as proposed by Stan Salot. (founder of TC176/ROHS efforts) possibly in conjunction with other industry organizations.	Navin	John	all

Chair Reports

Position	Summary
Chair – John Latimer	Slides presented in the meeting are shown in Attachment 1
Vice Chair - Austin Lin	
Chair Elect- Susanne Geiss	
Secretary – Michael Sarhadi	
Treasurer - Don Mintz	No treasurer report.
Past Chair Don Mintz	
Audit – Navin Dedhia	

Position	Summary
Programs – Sunil Pandey	
Arrangements – Glenn Hansen	We only had 11 people order dinner, plus 2 at the door. We had another 20 or so for the speaker only.
Statistics & Reliability – John Flaig	The May 11th Statistics & Reliability meeting had more than 70 people attending. The topic was Design for Reliability and the speaker was Mr Georgios Sarakakis from Tesla. The Meeting was co-sponsored by the IEEE. The June 8th meeting will be on Multivariate SPC with speakers Dr John Flaig and Mr Jack Ren. This meeting is co-sponsored by JMP/SAS.
SSQA (Software) – Doug Hoffman visit ssqa-sv.org	
Biomedical Discussion Group open	
Education – Marieann Shovlin, acting	
Course Coordinator Open	
Membership – Stephen Choy	Member report is presented in Attachments 5
Voice of Customer – Satinder Bains	Voice of customer is shown in Attachment 7
Chief Certification Proctor – Avinash Gadre	
Recertification – Michele Harms	One person applied for the re-certification
Marketing/Publicity Marieann Shovlin	Marketing/Education Meeting minutes for May is presented in Attachment 4
Social Media Coordinator Roxana Rohde	Social Media report is shown in Attachment 6
e-Newsletter – David Wibbelsmann	
Website Management – Kurt Schumacher	

Position	Summary																																																											
Job Board Patty Roman	<p>There were 6 new jobs posted and zero resumes in the month of May.</p> <p>Jobs in 2016 are coming in faster than the previous 3 yrs which averaged 32 jobs for each year. 2016 is currently at 28.</p> <p>A search of the national ASQ site shows 138 total jobs within a 40 mile radius of Santa Clara.</p> <table border="1"> <thead> <tr> <th rowspan="2">Month/ year</th> <th colspan="3">Job Openings</th> </tr> <tr> <th>15</th> <th>16</th> <th>ASQ Ntl 16</th> </tr> </thead> <tbody> <tr><td>Jan</td><td>8</td><td>3</td><td>-</td></tr> <tr><td>Feb</td><td>3</td><td>9</td><td>-</td></tr> <tr><td>Mar</td><td></td><td>4</td><td>-</td></tr> <tr><td>Apr</td><td>3</td><td>6</td><td>-</td></tr> <tr><td>May</td><td>2</td><td>6</td><td>138</td></tr> <tr><td>Jun</td><td>2</td><td></td><td></td></tr> <tr><td>Jul</td><td>0</td><td></td><td></td></tr> <tr><td>Aug</td><td>2</td><td></td><td></td></tr> <tr><td>Sept</td><td>4</td><td></td><td></td></tr> <tr><td>Oct</td><td>2</td><td></td><td></td></tr> <tr><td>Nov</td><td></td><td></td><td></td></tr> <tr><td>Dec</td><td>5</td><td></td><td></td></tr> <tr><td>Total</td><td>31</td><td>28</td><td>138</td></tr> </tbody> </table>	Month/ year	Job Openings			15	16	ASQ Ntl 16	Jan	8	3	-	Feb	3	9	-	Mar		4	-	Apr	3	6	-	May	2	6	138	Jun	2			Jul	0			Aug	2			Sept	4			Oct	2			Nov				Dec	5			Total	31	28	138
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Scholarship & Awards – John Flaig	No activity.																																																											
Treasurer (in training) – David Pickett	Treasurer transition activities: New PO Box has been secured, will publicize new address when we transition activities from Don to me. We missed the opportunity to get access to the bank accounts in May, will need to accomplish this in June.																																																											

Action Items

#	Who?	What?	Due Date	Complete?	Status
12	Susie	Provide feedback on fund choices in one of the ASQ-sponsored funds for our reserves. Move \$100K to a new account and leave the rest in checking.	1 Oct	Under Discussion	In process
24	Marianne	The Education Group has asked to be able to do tutorials before the monthly dinner meetings.	4 Feb	Closed	2 done, more coming
42	Roxana	Meet with interim education chair (Mariann)–do on-line prep classes. Roxana is putting	5 Aug		Online cert prep

		together software apps Being explored with ITU.			classes will be done using Webex – Interim Ed Chair
51	Austin	Report on live-streaming of the dinner forum	6 Jan	Closed	Evaluated periscope and it did not have the required quality.
53	Roxana	Provide a direct link on our website for people to learn about joining ASQ and sign up to be a member	4 Nov	Closed	Completed
54	John L	Report on plans to re-activate the business leadership team	4 Nov	In process	Target is August / September
61	Don	Offer free 6 month membership at 11/18 dinner forum	11/18	Expired	No longer being offered.
62	Don	Send out RU forms for the November and December section leadership meetings	12/31	Resend	Don to resend
63	Soly	Talk to the speaker regarding dinner program	TBD	Closed	Completed
65	Don	Plan leadership training (Soly spoke with a potential speaker on HR and Quality)	TBD	Open	
66	John	Talk to Stephen to figure out how to address the membership attrition (Don; “hard to stop the trend.)	TBD	Started	Met several times with Stephen, Susie, and Chris. Approaching old members.
67	Dave	Come up with a plan to increase E-newsletter “open” or “click” rate (Don; “hard to stop the trend.)	TBD	In progress	Dave started. Will present click metrics
68	Sunil	Talk to Sridhar Krishna as a future speaker	TBD	Open	
70	John	Contact Austin to arrange a leadership training on social media	TBD	Open	30-90 minutes at August leadership meeting.

Respectfully submitted:

Michael Sarhadi, Secretary

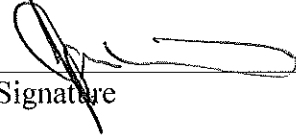
Mike Sarhadi

Signature

7-20-2016

Date

John Latimer, Chair



Signature

7/20/16

Date

Announcements

- Goals: Align to support new membership / retention
- Anything from the group?



Leadership Agenda

6:00-6:15	Minutes Review
6:15-6:30	Openings – Biomed Liaison
6:30-6:45	Financials
6:45-7:00	Calendar Dates <ul style="list-style-type: none">- Programs (Sunil)- Meet Up (Roxana)- Education Programs (Marieann)- Leadership Training (Don) / Twitter (Austin) + Social Tools
7:00-7:45	Committee Reports
7:45-8:00	New Business



New Business

- Proposal: ASQSV accept the proposal to sponsor the group as proposed by Stan Salot. (Navin)
- Should we sponsor a standards development interest group lead by Stan Salot (founder of TC176/ROHS efforts) possibly in conjunction with other industry organizations.
 - There is no requested financial outlay.
- Expected needs from the section would include promotion of activities to our membership through our ASQ events website, newsletter, etc.
- ASQSV would be listed as sponsor along with any other organizations participating.
- Stan keep the activity as a non-profit.

